

**Minutes of the Meeting of  
Riccall Parish Council  
held on 18 March 2019  
from 7.30 p.m.  
at the Regen Centre**

**Attending: Cllrs Keen (Chairman), Adamson, Dawson, Kilmartin, Nuttall, Morton, Owen, Sharp and Somers-Joce**

**Glenda Foster- Administration Assistant, Sandra Botham- Clerk & RFO**

**District Cllr Reynolds, County Cllr Musgrave**

**1 member of public**

**1 Apologies and declarations of interest**

Apologies for absence had been received from Cllrs Rimmer and Wilkinson. The Chairman reported that Cllr Wilkinson has informed him that he will not be standing as a candidate in the forthcoming election due to ill health. **Action:** The Clerk was requested to send a letter of thanks and best wishes to Cllr Wilkinson.

Declarations of interest in items 11 and 12 on the agenda were noted by Cllrs Dawson, Nuttall and Morton.

**2 Minutes of the Meetings of the Administration and Finance Committee held on 4 March 2019 and Riccall Parish Council held on 18 February 2019**

The minutes for the above meetings were accepted as a true record and adopted. Cllr Adamson signed the minutes from the RPC meeting as the Chairman was absent and the Vice Chairman is absent at this meeting.

**3 Report on progress and updates since the last meeting**

To receive an update from the District and County Cllrs. Cllr Reynolds noted that the application for Selby Road is at Planning Committee later this week and both he and Cllr Musgrave will be in attendance. He is also chasing the agent for an alternative development at the site. He will email the Clerk with any updates. County Cllr Musgrave noted the NYCC precept increase at 4.99% and that 50% of the budget is allocated to adult social care. He also mentioned that his Locality Budget is available again for any suitable projects.

Cllr Reynolds noted that he will not be standing in the DC elections due to ill health and that he has enjoyed a good working relationship with RPC. He introduced Charles Richardson as the candidate for the Conservative Party and said that he has been appraising Charles of the current issues. Cllr Reynolds will meet with Broadacres and SDC on 27 March regarding progressing the affordable housing scheme.

Cllr Musgrave paid tribute to Cllr Reynolds, saying he had carried out excellent work and will be sorely missed. The Chairman thanked Cllr Reynolds for eight years' service and noted his valuable contribution, particularly his knowledge of the planning system, and wished him a good recovery.

The Clerk noted that the North Yorkshire Police website had not been updated since last month's meeting; therefore there was nothing to report.

The Clerk gave an update on action taken and developments since the last meeting:

- Re street light connections on Jubilee Court- Howard Ferguson contacted Northern Powergrid to speed up the application from Starfish- hopefully one light was reconnected last Friday but the other one will take longer due to a problem with the connection.
- Flyers for garden/tree work clearance & scrap metal recycling were forwarded to the police and Howard Ferguson who passed them onto Trading Standards. Howard also arranged for Trading Standards to hold a stall at a recent event in Tadcaster following these reports, for them to give advice to residents.
- Recent windy weather on recycling bins collection day had left our litter collector very busy- Cllr Rimmer had report/photos from residences opposite the park as empty bins were on the road obstructing traffic as well as the recycling items- contacted SDC- but there has been no response so far. In addition, a resident emailed to suggest the PC remind residents to secure recycling bins properly when windy weather is forecast.
- Grass cutting contract- members are not required to sign/check after work completed- this is specifically for contracts with ground staff on site – hoping to complete contract signing following confirmation of adjustments to quote.
- Proposed roundabout map requested by resident.
- The first NYCC Highways report for month was noted, with five streetlights being reported and fixed, with another outstanding. Reporting a road surface issue and tripping hazards on a footpath on behalf of residents, both of which were dealt with by the inspector.

The Clerk noted that in the absence of Cllr Wilkinson as Library Rep, the books will need transporting to and from Selby Library for the change of books in April. **Action:** Cllr Morton offered to help and Cllr Owens offered to assist him.

#### **4 Matters from Public Participation**

A resident has enquired about the current activity of Neighbourhood Watch. Cllr Rimmer was not present to comment and Cllr Nuttall noted that reduced member numbers had resulted in no current active committee. Members requested this be on the next agenda for discussion.

It was also reported by a member that a recent incident on Kelfield Road had been reported to police who were going to follow up the report.

It was noted that cold calling on Silver Street and Main Street has also been taking place this week but a resident contacting the police had alerted them and they quickly left.

A resident has left hedge cutting debris on the PROW from Kelfield Road to the allotments-**Action:** the Clerk will follow this up.

#### **5 Correspondence**

##### **5a) General correspondence - requiring decisions:**

Request from hairdressers in Riccall to hold a fund-raising event on village green. Members were keen to support this event on condition of risk assessments and method statements being carried out (Cllrs Nuttall and Dawson offered to assist/advise with this) as well as checking public liability insurance of the organiser. In addition, no rubbish should be left, and advertising should comply with the Fly-Posting Policy. **Action:** The Clerk will contact the applicant.

Police Fire and Crime Commissioner Community Mapping Officer, Sam Hutchinson has offered to attend a PC meeting. **Action:** the Clerk will contact him with an invitation to attend

##### **5b) General correspondence - for information:**

A Quarterly update from Allerton Waste Recovery Plant included information regarding tours at the plant.-  
*please contact the Clerk should you wish to attend.*

### **5c) Late correspondence – to note only.**

YLCA have circulated details of Purdah at election time- Action: the Clerk will circulate to members.

## **6 Accounts for March 2019**

Payments for March 2019 were approved. The Clerk gave an update on the budget position and a bank reconciliation. It was noted that the transactions to move funds from reserves to the Asset and Project accounts are not on the system until the bank statements arrive.

## **7 Planning**

### **7a)**

#### **Selby Dc has granted planning permission for the following application:**

**2018/1407/HPA:** Proposed partial demolition of attached garage, walls and build block and render wall to join two remaining walls to create lean to store, erection of fence and creation of lawned area and patio. Crossways, 2 Kelfield Road, Riccall.

**2018/1114/FUL:** Section 73 application for proposed conversion of existing owner's accommodation and guesthouse/restaurant into 4 No individual houses and 1 No additional dwelling without complying with condition 02 of planning approval 2018/0157/FUL granted 27 April 2018- 20 Main Street, Riccall.

### **7b) *The following applications will be considered:***

**2019/0164/TPO:** Application for consent to fell and remove 1 no Lawson Cypress tree (T1) covered by TPO 5/1980- 2 Beckwith Gardens, Riccall, York. Lead Cllr Dawson recommended following the advice in the tree surgeon's report and that the application is supported.

It was RESOLVED to support the application.

**2019/0122/FUL:** Proposed creation of a 10m x 15m nature pond to marsh area of field- Land off, Riccall Mine Service Roads, Riccall. Lead Cllr Keen recommended no objection to the application.

It was RESOLVED to submit a no objection response.

**2019/0007/HPA:** Proposed extensions and alterations- Church Cottage, Silver Street, Riccall. Lead Cllr Owens. Concern was raised about several issues, style out of character and not sympathetic to surroundings or materials not sympathetic to existing brickwork and windows, access to single garage not clear but appears to exit onto Silver Street, extending existing double garage seems unnecessary and may lead to conversion to accommodation. Work has already proceeded.

It was RESOLVED to object on the matters noted above.

### **7c) Other planning matters**

#### **Late Decision Notice for:**

**2019/0032/HPA:** Proposed erection of a two-storey rear extension following removal of existing conservatory- 10 Manor Garth, Riccall.

## **8 Reports and Consultation**

Cllr Adamson reported from a meeting at St Mary's Church held to discuss raising funds.

It was agreed to ask parishioners if they would support Church Roof appeal via Parish Council Funds- if this is possible.

**Action:** the Clerk is to follow up a possible on-line survey and setting up of Facebook for this.

The Clerk will also contact other PC's, who may have provided funding for churches as the advice from YLCA and NALC was negative.

Cllr Nuttall reported back from the recent Community Resilience Group presentation event by Harrogate/NYCC Resilience Officers. Local groups and volunteers were invited, the event was well attended and feedback was positive.

Cllr Keen reported that this years Carnival will be held on the usual last weekend in June, but on the Saturday at The Greyhound instead of the Regen Centre, after an issue with booking.

## **9 Recreational / H&S update**

The Clerk reported on any matters that relate to play equipment or sports field maintenance:

- Gavin renewed timber on park bench and installed the new basket-ball net
- RLC have completed repairs on the stile and fencing
- Gavin planning to infill slide banking with soil, turf and matting. Other work is maintenance on wooden equipment, including bench on Back Lane, but are weather reliant.
- Still waiting for quote for timber post's work

## **10 Administration and Finance Committee**

Members considered the recommendations of the Committee and agreed for the H & S Policy to be replaced with the HSE template as circulated. The Community Grant application forms and guidance notes had also been circulated with suggested updates and were approved.

**Action:** The Clerk will implement the changes and new documents will be in the Cllr packs.

## **11 Resilience Group Monitoring Report**

The sixth report from the group was noted.

## **12 Sports-field Container**

A quote had been received for the base of the new container for the Riccall Junior Football Club. A draft agreement between the PC and Riccall Junior FC had been circulated for approval.

Members agreed that the agreement was suitably worded and that they would accept the costs for the container base as approved at the meeting in Dec 2018.

**Actions:** It was agreed for the Clerk to contact RJFC, sending both the agreement and giving consent for the works to be carried out for the base, with a time limit for the end of March, in order to progress the provision of the container on site. Cllr Dawson offered to meet with reps from RJFC regarding details for the off-loading of the container, as this is in relation to the position of the base pads.

## **13 Minor items and items for the next agenda**

Church Funding and Neighbourhood Watch will be items on the agenda in April.

*There were no staff matters.*

*The Chairman thanked those present and closed the meeting at 9.46 p.m.*